



EXPENSE VOUCHER

Name: _____

Date: _____

Office/Committee

Please check the appropriate box.

- _____ Exhibitions
- _____ Student Art Show
- _____ Workshops
- _____ Membership
- _____ Hospitality

- _____ Treasurer
- _____ Administrative
- _____ _____
- _____ _____
- _____ _____

Expenses Incurred

The following are reasonable and necessary expenses of NAWS that I have incurred. All receipts are attached.

| | Date | Amount |
|------------------------|-------|--------|
| Postage: | _____ | _____ |
| Photocopies: | _____ | _____ |
| Supplies: | _____ | _____ |
| Telephone (Long Dist.) | _____ | _____ |
| Other: _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| | TOTAL | ===== |

Approved _____

Date _____

Check # _____